

**LINCOLN COUNTY BOARD OF COMMISSIONERS  
MEETING MINUTES**

December 19, 2023  
Courthouse Commissioner Room  
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair Corey Sik, followed by the Pledge of Allegiance. Commissioners present were Joe Drietz, Steve Hauswedell, Dean Nielsen, Corey Sik, and Mic VanDeVere. Also, present was Lincoln County Auditor-Treasurer, Deb Vierhuf and Lincoln County Attorney, Glen Petersen. No conflicts of interest were noted.

Motion by Hauswedell, seconded by Nielsen to approve the consent agenda which included approval of the Commissioner meeting minutes from December 5, 2023, and the agenda for December 19, 2023 with the addition of discussion on moving Emergency Management to the Sheriff's office. All voted in favor.

Bob Bushman, Lincoln County Sheriff, informed the Board that after the known 2023 expenses, the Sheriff's budget will have about \$140,000.00 left for 2023. Bushman has a few items he would like to purchase that are below the \$5,000 amount and do not require Board approval, but he would like to get a general consensus from the Board that it is acceptable to purchase these items. The items are as follows:

- Bushman would like to trade some of our older shotguns for new and keep a couple back to use as less lethal and convert them to be used for this purpose. The total purchase would be 8 shotguns at a cost of \$439 each (\$3,512.00) less a trade amount of about \$1,650.00 for a total cost of about \$2,000.00.
- Bushman would like to replace 4 portable breath units at a total cost of about \$2,380.00.
- Bushman would like to purchase some cold weather gear to be used by the deputies when out and about in the winter weather. The total purchase is less than \$3,000.00. As the employer, Bushman feels it is important to keep the deputies safe.

After discussion on the need for the equipment was held, the Board was in consensus with Bushman purchasing the items he presented. Information only.

Bushman requested disposal of some items at the Sheriff's office. Motion by VanDeVere, seconded by Nielsen to dispose of some old computer stands, computers and 2 outdated radar units. All voted in favor.

Bushman would like to assign some of his 2023 budget to be used for a padded cell in the jail. After discussion, with the cost being unknown, it was decided that if the cost is above what is budgeted for 2024, the dollars could come out of reserves or capital improvement. Information only.

Discussion was held on restructuring the Emergency Management position to be under the Sheriff's department. Bushman stated that many of the duties go hand in hand with the Sheriff's office. Commissioner Sik inquired if a motion should be made. The Sheriff and Emergency Management Administrator would like a chance to meet and discuss how things will change prior to making any decisions. No motion was made at this time. Information only.

Angela Larson, CCAP Family Services Director, presented the Local Homeless Prevention Aid Service Agreement. Lincoln County will receive \$5,000.00 per year from the MN Department of Revenue to be used for the prevention of homelessness for children. United Community Action Partnership has agreements in place with other counties as well. Generally, the dollars are used for rental assistance. An assessment is done on the recipients looking at their housing, employment, and a variety of other items to track the progress of the recipient's stability. With the agreement, UCAP would bill Lincoln County for the covered items up to the funds that Lincoln County has received. Motion by VanDeVere, seconded by

Nielsen to approve the Local Homeless Prevention and Service Agreement between Lincoln County and United Community Action Partnership. All voted in favor.

Amber Scholten, Emergency Management Director, requested approval to purchase a drone truck vault in the amount of \$7,074.50. This is a compartment that would be in the back of the Emergency Management vehicle. With the compartment there is a white board, a power inverter for charging batteries, and a tv monitor to be used for trainings. Motion by VanDeVere, seconded by Drietz to approve the purchase of the drone truck vault in the amount of \$7,074.50 from Emergency, Automotive Technologies, Inc. All voted in favor.

Scholten informed the Board that with the remaining dollars in the ARMOR budget, she would like approval to purchase 4 mobile radios for the Sheriff's office to be used in the new squads. The radios take about 20-30 weeks to receive. Motion by VanDeVere, seconded by Hauswedell to approve the purchase of 4 mobile radios in the amount of \$22,798.08 plus a set-up fee of \$450.00 for a total amount of \$23,248.08. All voted in favor.

Lincoln County will be receiving one-time public safety dollars in the amount of \$130,070.00. The funds can be used for anything that is public safety related for law enforcement, fire departments, ambulance and other organizations. There have been discussions over the last 4 years on how our emergency services will get the funding for new radios. Scholten assisted the Hendricks Fire Department in applying for a grant to be used for the radios and we were not chosen to receive the funds. Dustin Hauschild, Hendricks Fire Chief, would like to see the public safety dollars be used for the purchase of radios for the various fire departments and ambulance services in Lincoln County. Troy Tommeraasen, Tyler Assistant Fire Chief, and Shad Lipinski, Ivanhoe Fire Chief, were present in support of the safety dollars to go towards the purchase of radios. Letters of support were also received from the Ivanhoe Ambulance, Hendricks Ambulance, Lake Benton Fire Department and the Arco Fire Department. Hauschild presented a handout that showed that according to his plan Hendricks, Ivanhoe, Lake Benton, and Tyler Fire Departments would get 6 radios each, Arco Fire Department would get 4 radios, Hendricks, Ivanhoe, and Tyler EMS would get 3 radios each and Lake Benton First Responders would get 2 radios. This would not be the only radios that are needed, but it would be a start. Some of the cities will be using their public safety dollars for additional radios. Sheriff Bushman feels the county law enforcement could use the public safety dollars as well. Some of the counties are using the money towards hiring, retention, squad cars, training and other law enforcement items. Bushman does not support the whole amount going towards radios. Commissioner VanDeVere feels this is the best opportunity we have had for money to be used towards radios. VanDeVere also feels we should take some wind production money and purchase the rest of the radios needed. Commissioner Nielsen would like to see if the cities can pay a small percentage of the total. Hauschild, Scholten, and Bushman will meet again and come up with a formula of some ideas on how to split the money. Information only.

Dustin Hauschild, Lincoln County Environmental, informed the Board that we had a dumpster fire at the rural garbage site in Tyler and there were a couple mattresses that had been dropped off. Information only.

Hauschild presented Resolution No. 37-2023 for approval. Motion by Nielsen, seconded by Drietz to approve Resolution No. 37-2023 JD 31 Improvement Resolution. All voted in favor.

**STATE OF MINNESOTA  
LINCOLN COUNTY BOARD OF COMMISSIONERS  
Resolution No. 37-2023**

The matter of the transfer of funds to the drainage system improvement account for Judicial Ditch #31

**Resolution of the Lincoln County  
Board of Commissioners acting for  
the Lyon/Lincoln Joint Ditch  
Authority for Judicial Ditch# 31**

At the regular meeting of the Lincoln County Board of Commissioners on December 19, 2023, Commissioner Nielsen moved, seconded by Commissioner Drietz to adopt the following Resolution:

**WHEREAS**, the Lincoln County Board of Commissioners acting for the Lyon/Lincoln Joint Drainage Authority as the Fiscal Agent for Judicial Ditch 31 (JD 31); and

**WHEREAS**, JD 31 lies within the jurisdictional boundary of Lyon and Lincoln Counties; and

**WHEREAS**, the Lyon/Lincoln Joint Drainage Authority Board Commissioners had properly acted on a Petition filed under Statutes Section 103D.525, conducted required proceedings and ordered the Repair of Judicial Ditch 31; and

**WHEREAS**, the Lyon/Lincoln Joint Drainage Authority Board Commissioners has allowed costs related to the repair and issued a warrant against the drainage system account; and

**WHEREAS**, funds are not available in the drainage system account to pay the warrant; and

**WHEREAS**, Statutes Section 103E, entitled "Payment of Drainage System Costs", allows the Board, by unanimous resolution, to transfer funds from the County General Revenue Fund to the drainage system account if money is not available in the drainage system account on which a warrant is drawn; and

**WHEREAS**, if the Board transfers money from another account or fund to a drainage system account, the money plus interest must be reimbursed from the proceeds of the drainage system that received the transfer; and

**WHEREAS**, the interest must be computed for the time the money is actually needed at the same rate per year charged on drainage liens and assessments; and

**WHEREAS**, the Lyon/Lincoln Joint Drainage Authority Board Commissioners will file a drainage lien and certify drainage assessments against lands benefited by the improvement to pay the costs of the improvement project; and

**WHEREAS**, the proceeds of the drainage assessments shall be used to repay any moneys transferred from the County General Revenue Fund to the drainage system account.

**NOW, THEREFORE**, be it resolved that:

1. The County Board, by unanimous resolution, directs the transfer of up to \$163,000.00 from the County General Revenue Fund to the drainage system account for JD 31.
2. The transferred funds shall be repaid to the County General Revenue Fund from drainage assessments against lands benefited by the improvement of JD 31.
3. Funds repaid prior to the prepay date of January 31, 2024 will not be charged interest.
4. The final amount after prepay is completed on January 31, 2024 shall be repaid with interest at a rate of 5% to be paid in 3 annual installments.

The question was on the adoption of the Resolution and there were 5 yeas and 0 nays as follows:

	<u>Yea</u>	<u>Nay</u>	<u>Absent</u>	<u>Abstain</u>
SIK	■	□	□	□
VANDEVERE	■	□	□	□
NIELSEN	■	□	□	□
DRIETZ	■	□	□	□
HAUSWEDELL	■	□	□	□

Upon vote, the Chair declared the Resolution adopted by unanimous resolution.

ATTEST:

\_\_\_\_\_  
Corey Sik, 2023 Board Chair

\_\_\_\_\_  
Deb Vierhuf, County Auditor-Treasurer

Hauschild presented Resolution No. 38-2023 for approval. Motion by Drietz, seconded by Hauswedell to approve Resolution No. 38-2023 Repair Fund Ditch Loan Resolution. All voted in favor.

**RESOLUTION NO. 38-2023  
RESOLUTION OF THE LINCOLN COUNTY DITCH SYSTEM  
FOR ONE-YEAR LOAN**

**BE IT RESOLVED** by the Board of Commissioners, acting Ditch Authority, County of Lincoln, State of Minnesota, that the following ditch transfers are herewith adopted; and

**BE IT FURTHER RESOLVED** that the Lincoln County General Fund loan to the following ditch systems in the total sum of \$20,500.00 for the duration of one (1) year with interest at the rate of 5%.

The following individual ditch systems will have a deficit cash balance. Minn. Stat. 103E.655, subd. 2 allows for loans to be made from the General Fund to a ditch system with insufficient cash to pay expenditures. If the County Board transfers money from another fund to a drainage system account, the money must be reimbursed from the proceeds of the drainage system that received the transfer.

DITCH FUND	Amount
40-702 CD 7	\$ 500.00
40-713 CD 37	\$ 1000.00
40-769 JD 30	\$ 19,000.00

Consider the approval of the transferring monies in the amount of \$20,500.00 as of December 31, 2023 from the General Fund to the individual ditch system with deficit cash balance at 2023 year-end. The monies transferred will be reimbursed effective December, 2024.

**WHEREUPON** the above resolution was adopted at a regular meeting of the Lincoln County Board of Commissioners this 19th day of December, 2023.

ATTEST:

\_\_\_\_\_  
Corey Sik, 2023 Board Chair

\_\_\_\_\_  
Deb Vierhuf, County Auditor-Treasurer

Hauschild presented Resolution No. 39-2023 and gave an explanation of the larger ditch assessments. Motion by VanDeVere, seconded by Nielsen to approve Resolution 39-2023 Proposed 2024 Ditch Assessment Resolution. All voted in favor.

**Resolution No. 39-2023  
Resolution of the Lincoln County Ditch System Assessments for 2024**

**Be it Revolved** by the Lincoln Board of Commissioners, acting as the County Ditch Authority, County of Lincoln, State of Minnesota, that the following assessments are herewith adopted; and

**Be it Further Resolved** that the following assessments are adopted to maintain an appropriate balance in each of the following Ditch Repair Funds:

Ditch System	Assessment Amount
County Ditch 2	2,000.00
County Ditch 7	50,000.00
County Ditch 8	1,500.00
County Ditch 10	5,000.00
County Ditch 33	1,500.00
County Ditch 35	50,000.00
County Ditch 36	10,000.00
County Ditch 37	60,000.00
County Ditch 38	2,500.00
County Ditch 40	10,000.00
County Ditch 41	1,500.00
County Ditch 50	2,000.00
Judicial Ditch 12	10,000.00
Judicial Ditch 13	2,500.00
Joint-Judicial Ditch 16	5,000.00
Judicial Ditch 22	2,500.00
Judicial Ditch 28	2,500.00
Judicial Ditch 30	60,000.00
Public Ditch 2	1,500.00
Public Ditch 3	1,500.00
Public Ditch 4	1,500.00
Public Ditch 6	1,500.00

**BE IT FURTHER RESOLVED**, that the aforementioned assessments are due and payable to the Ditch Repair Funds in 2024.

**WHEREUPON** the above resolution was adopted at the regular meeting of the Lincoln County Board of Commissioners this 19th day of December, 2023.

ATTEST:

\_\_\_\_\_  
Corey Sik, 2023 Board Chair

\_\_\_\_\_  
Deb Vierhuf, County Auditor-Treasurer

Joe Wilson, Lincoln County Engineer, was present to give project updates. They were as follows:

- Continue to work on getting the 2023 County Culverts and Paving Plans out for bid.

Wilson presented maintenance updates. They were as follows:

- Tree cutting
- Brush Mowing
- Rented a screener to clean out the rock piles in the Guida pit.
- Hoping to do some blading
- Planned maintenance on equipment
- Clean up work for the parks

Information only.

Wilson informed the Board that he continues to work on finalizing and closing out projects from 2020, and 2023. Final paperwork has been sent out for the 2023 project. Information only.

Wilson informed the Board that he is working on the final sign off on the Wind Tower Project. Information only.

Wilson presented the CDL Training Agreement for review. The agreement shows a percentage of reimbursement to the County if the employee leaves within 3 years. Wilson will look at getting approval at the next meeting. Information only.

Wilson requested approval to hire for the Highway Accountant Position. Motion by Nielsen, seconded by Hauswedell to hire Sheri Hauschild as the Highway Accountant to begin employment on January 2, 2024. All voted in favor.

Wilson would like to assign some of the dollars from the Road and Bridge 2023 budget. These are items that have been budgeted but not purchased in 2023. The items were as follows:

- \$46,000.00 for two new pickups which have been ordered but not received.
- \$64,000.00 to replace Unit #14 (International Semi).
- \$135,000 to replace the backhoe.
- \$12,000 for a new forklift
- \$35,000.00 for the Lake Benton shop.

Motion by VanDeVere, seconded by Drietz to assign \$338,000.00 from previous highway budgets to be used in 2024. All voted in favor.

Wilson informed the Board that additional equipment is needed to complete the new fuel key system. This project will hopefully be finished in the next couple weeks. Information only.

Wilson presented a state bid quote for a pup trailer in the amount of \$59,520.00 to be paid to Tow Master. Motion by Nielsen, seconded by Hauswedell to approve the state bid quote for a pup trailer in the amount of \$59,520.00 to be paid to Tow Master. All voted in favor.

Tami Nelson, Lincoln County Financial Accountant, presented Resolution No. 40-2023 Final Budget Resolution. Discussion was held on whether to set the levy at 2% or 3%. Motion by Nielsen, seconded by Drietz to approve Resolution No. 40-2023 Final Budget Resolution, setting the levy at a 2% increase. All voted in favor.

**Resolution No. 40-2023  
2024 Certified Levy**

**WHEREAS**, the County Auditor of Lincoln County, Minnesota, has made and submitted her estimate of expenses and revenues of said County for the year 2024, as required by law, and the County Board of said county have duly examined and considered the same,

**WHEREAS**, the Board has determined that the debt service does not need to be budgeted at 5% above the required payments and if a larger payment is required than the budget, this amount will come from reserves.

**WHEREAS**, the Taxable General Obligation Tax Abatement Bonds Series 2020A Bond Payment will be paid from other sources of Revenue and will not increase the tax levy.

**NOW THEREFORE BE IT RESOLVED**, that there is hereby approved, the following certified levy, be ordered extended against the taxable property of said County of Lincoln for the year 2024. The detail of the County Budget is on file in the County Auditor’s Office, Lincoln County Courthouse, Ivanhoe, Minnesota, and may be reviewed during normal business hours.

Revenue	3,065,490
Regional Library	

	73,447
<b>Road &amp; Bridge</b>	<b>1,429,663</b>
<b>Human Services</b>	<b>1,127,314</b>
Debt Service	415,146
<b>TOTAL</b>	<b>6,111,060</b>
Plus Lake Benton LID	60,000
Plus Lake Shaokatan LID	5,500
<b>Total Levy</b>	<b>6,176,560</b>

Fund 01 - General Government		2024 Budget			2023 Budget	
		Revenues	Expenditures	Net	Revenues	Expenditures
1	Board of Commissioners	-	197,000	(197,000)	-	184,900
5	Administration	3,951,325	1,860,017	2,091,308	6,250,099	1,350,177
12	Court Administrator	200	25,100	(24,900)	200	25,100
14	Capital Outlay and Improvements	888,183	1,075,983	(187,800)	399,629	681,915
41	County Auditor/Treasurer	2,000	478,290	(476,290)	2,100	479,228
42	Drivers License	56,312	44,270	12,042	49,200	40,000
<del>43</del>	<del>County Treasurer</del>	-	-	-	-	-
44	Safety Officer/Coordinator	-	20,760	(20,760)	-	20,860
61	Elections	-	47,301	(47,301)	-	13,150
70	Data Processing	-	115,000	(115,000)	-	110,000
74	Technology / Equipment	-	81,500	(81,500)	-	81,500
74	Compliance Fund	13,500	24,075	(10,575)	15,500	26,400
91	County Attorney	-	220,459	(220,459)	-	214,045
101	County Recorder	67,000	327,243	(260,243)	67,000	311,530
101	County Recorder Equipment Fund	12,500	16,500	(4,000)	14,000	18,750
103	County Assessor	15,000	324,659	(309,659)	10,000	281,542
111	Courthouse Operations	-	280,350	(280,350)	-	247,450
112	Jail Building	-	44,000	(44,000)	-	36,700
121	Veterans Service Officer	7,500	40,585	(33,085)	7,500	40,214
131	Transportation Department	-	45,000	(45,000)	-	45,000
142	BC/BS Employee Insurance	-	-	-	-	-
<b>General Government Totals</b>		<b>5,013,520</b>	<b>5,268,092</b>	<b>(254,572)</b>	<b>6,815,228</b>	<b>4,208,461</b>

Fund 01 - Public Safety		2024 Budget			2023 Budget	
		Revenues	Expenditures	Net	Revenues	Expenditures
201	County Sheriff	217,179	2,051,352	(1,834,173)	172,000	1,827,375
205	Boat & Water Safety Enforcement	3,000	7,116	(4,116)	4,500	6,866
205.6810	Aeriation Systems	-	4,000	(4,000)	-	4,000
212	ARMER	-	97,000	(97,000)	-	97,000
213	911 Enhancement Program	121,500	121,500	-	126,000	126,000
222	County Coroner	-	24,000	(24,000)	-	24,000
251	Probation Officer	28,203	47,635	(19,432)	10,846	54,500
252	Adult Probation Programming	1,500	-	1,500	1,500	-
281	Emergency Management	-	126,978	(126,978)	-	123,630
<b>Public Safety Totals</b>		<b>371,382</b>	<b>2,479,581</b>	<b>(2,108,199)</b>	<b>314,846</b>	<b>2,263,371</b>

Fund 01 - Public Works/Sanitation		2024 Budget			2023 Budget	
		Revenues	Expenditures	Net	Revenues	Expenditures
392	Landfill/Solid Waste	486,136	486,136	-	440,500	440,500
<b>Public Works Totals</b>		<b>486,136</b>	<b>486,136</b>	<b>-</b>	<b>440,500</b>	<b>440,500</b>

Fund 01 - Public Health		2024 Budget			2023 Budget	
		Revenues	Expenditures	Net	Revenues	Expenditures
431	Public Health	-	80,370	(80,370)	-	80,370
<b>Public Health Totals</b>		<b>-</b>	<b>80,370</b>	<b>(80,370)</b>	<b>-</b>	<b>80,370</b>

Fund 01 - Culture & Recreation		2024 Budget			2023 Budget	
		Revenues	Expenditures	Net	Revenues	Expenditures
512	Regional Library - Plum Creek Library	-	73,447	(73,447)	69,162	69,162
521	County Parks	227,250	360,305	(133,055)	228,000	348,717
549.6861	Historical Society	-	10,000	(10,000)	-	10,000
549.6862	SMAHC (Arts)	-	500	(500)	-	500
608	Trails Grant - Snowmobile	28,000	28,000	-	28,000	28,000
<b>Culture &amp; Recreation Totals</b>		<b>255,250</b>	<b>472,252</b>	<b>(217,002)</b>	<b>325,162</b>	<b>456,379</b>

Fund 01 - Conservation/Natural Resources		2024 Budget			2023 Budget	
		Revenues	Expenditures	Net	Revenues	Expenditures
605.605	Environmental Office	-	-	-	-	-



605.606	Planning & Zoning (Env)	34,832	34,832	-	32,597	32,597
605.607	Street Sign Addressing (Env)	6,626	6,626	-	10,058	10,058
605.608	Agriculture Inspector	5,496	5,496	-	8,028	8,028
605.610	Buffer Enforcement	105,271	105,271	-	105,271	105,271
605.624	Feedlot (Env)	121,390	121,390	-	77,650	77,650
605.651	Aquatic Invasive Species (Env)	63,611	63,611	-	63,611	63,611
611	County Extension	-	155,602	(155,602)	-	136,234
625	ISTS (Env)	34,473	33,924	549	34,924	34,924
625	ISTS Loan Payments (Sp. Assess)	123,306	123,306	-	122,010	122,010
631	Water MGMT Task Force (SWCD)	15,488	18,843	(3,355)	15,488	18,843
635	BWSR Grant (SWCD)	8,778	8,778	-	8,778	8,778
649.6863	Ag Society (Fair)	-	43,978	(43,978)	-	43,174
649.6864	Soil Conservation SWCD	-	164,795	(164,795)	-	160,595
649.6865	Are II MN River Basin	-	5,027	(5,027)	-	5,027
649.6866	RC-RCA (Red-Cott)	-	5,520	(5,520)	-	5,520
<b>Conservation/Natural Resources Totals</b>		<b>519,271</b>	<b>896,999</b>	<b>(377,728)</b>	<b>478,415</b>	<b>832,320</b>

OTHER ECONOMIC DEVELOPMENT		2024 Budget			2023 Budget	
		Revenues	Expenditures	Net	Revenues	Expenditures
798-6859	Highway 23 Coalition	-	1,000	(1,000)	-	1,000
798-6860	MN Rural Counties	-	2,200	(2,200)	-	2,200
798-6868	Explore SW MN	-	1,500	(1,500)	-	1,000
798-6869	SW MN Tourism Association	-	282	(282)	-	282
798-6871	SW Initiative Foundation	-	2,400	(2,400)	-	2,340
798-6872	Enterprise Development Corp (LCEDC)	-	67,000	(67,000)	-	66,190
798-6873	Rural MN Energy Board	-	2,500	(2,500)	-	2,500
798-6874	A C E of SW MN (RSVP)	-	17,704	(17,704)	-	16,558
798-6876	Legion / VFW (MSA 375-35)	-	1,400	(1,400)	-	1,400
798-6877	SW MN Workforce Council	-	2,080	(2,080)	-	2,080
798-6878	County Council on Aging	-	3,000	(3,000)	-	2,000
<b>Other Economic Development Totals</b>		<b>-</b>	<b>101,066</b>	<b>(101,066)</b>	<b>-</b>	<b>97,550</b>

<b>Fund 1 Totals</b>						
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	6,645,559	9,784,496	(3,138,937)	8,374,151	8,378,951
<b>Levy and Aid Necessary to Balance</b>			<b>(3,138,937)</b>		
<b>Surplus/(Spend Down)</b>				-	
<b>General Revenue Levy</b>			<b>(3,138,937)</b>		

Fund 03 - Road and Bridge Fund	2024 Budget			2023 Budget	
	Revenues	Expenditures	Net	Revenues	Expenditures
300 Revenues	12,515,004	-	12,515,004	11,967,003	-
301 Administration	-	673,907	(673,907)	-	791,910
302 Engineering	-	220,530	(220,530)	-	271,054
303 Authorized Work	-	14,000	(14,000)	-	4,000
311 Highway Maintenance	-	1,282,007	(1,282,007)	-	1,303,587
321 Construction	-	10,244,671	(10,244,671)	-	8,349,191
331 Equipment Maintenance	-	1,011,737	(1,011,737)	-	1,072,262
341 Shop Maintenance	-	481,057	(481,057)	-	160,379
361 Accounts Receivable	-	16,758	(16,758)	-	14,620
<b>Fund 3 Totals</b>	<b>12,515,004</b>	<b>13,944,667</b>	<b>(1,429,663)</b>	<b>11,967,003</b>	<b>11,967,003</b>
<b>Levy and Aid Necessary to Balance</b>			<b>(1,429,663)</b>		
<b>Surplus/(Spend Down)</b>				-	
<b>R&amp;B Levy</b>			<b>(1,429,663)</b>		

Fund 05 - Human Services Fund	2024 Budget			2023 Budget	
	Revenues	Expenditures	Net	Revenues	Expenditures
5 Human Services	-	1,127,314	(1,127,314)	1,064,094	1,064,094
<b>Fund 5 Totals</b>	<b>-</b>	<b>1,127,314</b>	<b>(1,127,314)</b>	<b>1,064,094</b>	<b>1,064,094</b>
<b>Levy and Aid Necessary to Balance</b>			<b>(1,127,314)</b>		
<b>Surplus/(Spend Down)</b>				-	
<b>Human Services Levy</b>			<b>(1,127,314)</b>		

Fund 31 - Debt Service	2024 Budget			2023 Budget	
	Revenues	Expenditures	Net	Revenues	Expenditures
381 2011A G O Bond	-	-	-	-	-
382 2020A Broadband	743,955	743,955	-	741,320	741,320
385 2012A R & B Reconst Rev Bond	2,579	417,725	(415,146)	420,250	420,250
625 001 MN CWP Phase 1 SRF0322	65,000	65,000	-	-	-

<b>Fund 31 Totals</b>	<b>811,534</b>	<b>1,226,680</b>	<b>(415,146)</b>	<b>1,161,570</b>	<b>1,161,570</b>
Levy and Aid Necessary to Balance			(415,146)		
Surplus/(Spend Down)				-	
Debt Service Levy			(415,146)		

<b>TOTALS</b>	<b>19,972,097</b>	<b>26,083,157</b>	<b>(6,111,060)</b>	<b>22,566,818</b>	<b>22,571,618</b>
<b>PROPERTY TAXES</b>	<b>6,111,060</b>			<b>5,991,186</b>	<b>(2023 Tax Levy)</b>
LBLID ASSESSMENT	60,000		LBLID & LSLID ASSESSMENTS		
LSLID ASSESSMENT	5,500			-	
<b>GRAND TOTALS</b>	<b>26,148,657</b>	<b>26,083,157</b>		<b>22,566,818</b>	<b>22,571,618</b>
AMOUNT PROPERTY TAX CHANGE	\$ (119,874)				
<b>PERCENT CHANGE</b>	<b>2.00%</b>				

County Wide Summary		2024
Total County Levy and Aid Necessary to Balance		6,111,060
Desired Surplus/(Spend Down)		-
Total LBLID Levy and Aid Necessary to Balance		60,000
Total LSLID Levy and Aid Necessary to Balance		5,500
<b>Total Resulting Levy</b>		<b>6,176,560</b>

Fund 40 - Ditch Fund	2024 Budget			2023 Budget	
	Revenues	Expenditures	Net	Revenues	Expenditures
40 Ditches			-	-	-
<b>Fund 40 Totals</b>			-	-	-
Levy and/or Aid Necessary to Balance			-		
Surplus/(Spend Down)			-		
Ditch Levy			-		

Fund 91 - Solid Waste Task Force	2024 Budget			2023 Budget	
	Revenues	Expenditures	Net	Revenues	Expenditures
832 Joint Powers Solid Waste	30,000	13,938	16,062	30,300	13,936
<b>Fund 91 Totals</b>	<b>30,000</b>	<b>13,938</b>	<b>16,062</b>	<b>30,300</b>	<b>13,936</b>
Levy and/or Aid Necessary to Balance			16,062		
Surplus/(Spend Down)			-		
Solid Waste Levy			16,062		

Fund 92 - Lake Benton Lake Improvement District	2024 Budget			2023 Budget	
	Revenues	Expenditures	Net	Revenues	Expenditures
816 LB Lake Imp Dist	80,400	155,193	(74,793)	80,500	155,000
<b>Fund 92 Totals</b>	<b>80,400</b>	<b>155,193</b>	<b>(74,793)</b>	<b>80,500</b>	<b>155,000</b>
Levy and/or Aid Necessary to Balance			(74,793)		
Surplus/(Spend Down)				-	
Debt Service Levy			50,000		

Fund 93 - Lake Shaokatan Lake Improvement District	2024 Budget			2023 Budget	
	Revenues	Expenditures	Net	Revenues	Expenditures
813 LS Lake Imp Dist	6,900	60,066	(53,166)	2,920	60,000
<b>Fund 93 Totals</b>	<b>6,900</b>	<b>60,066</b>	<b>(53,166)</b>	<b>2,920</b>	<b>60,000</b>
Levy and/or Aid Necessary to Balance					
Surplus/(Spend Down)				-	
Debt Service Levy			5,500		

ADOPTED by unanimous vote, this 19<sup>th</sup> day of December, 2023.

ATTEST:

\_\_\_\_\_  
Corey Sik, 2023 Board Chair

\_\_\_\_\_  
Deb Vierhuf, County Auditor-Treasurer

Rick Drietz requested approval of the electrical quote for the basement HVAC project in the amount of \$13,000.00. Motion by VanDeVere, seconded by Drietz to approve the electrical bid for the basement HVAC project in the amount of \$13,000.00 to be paid to Ivanhoe Electric. All voted in favor.

Drietz would like to assign \$35,000.00 of the maintenance 2023 budget to be used for a maintenance pickup. Motion by VanDeVere, seconded by Hauswedell to assign \$35,000.00 of the 2023 maintenance budget to be used for a maintenance pickup. All voted in favor.

- Drietz – CPT, LQP Watershed, RCRCA & Area II
- Hauswedell – Highway Interview, Western Mental Health, MN Utilities
- Nielsen – ACE, Department Head Reviews, Highway Interview, Fraud Interview with Auditors
- Sik – Department Head Reviews
- VanDeVere – Transit, PrimeWest

Auditor Warrants were presented.

Motion by Drietz, seconded by Hauswedell to approve the following Commissioner Warrants #22294-#22381 for the following amounts: Revenue - \$77,588.26, Road and Bridge - \$53,929.71, Debt - \$25,919.37, Ditch - \$20,706.50, Agency - \$5,871.97, and Solid Waste - \$2,160.00. Commissioner Hauswedell, Nielsen, Sik and VanDeVere voted in favor. Commissioner Drietz abstained due to an Ivanhoe Service Center bill. Motion carried by majority vote.

The following bills were over \$2,000.00 per M.S. 375.12 A & C Excavating - \$4,000.00, Access - \$6,448.21, Counties Providing Technology - \$5,652.00, DeAngelo Contracting Services, LLC - \$35,200.80, Double D Gravel Inc. - \$5,411.00, Ehlers & Associates Inc. - \$3,150.00, Ground Works, LLC - \$8,522.50, Intoximeters, Inc. - \$2,380.00, Lakeside Excavating LLC - \$22,769.37. MN Counties Intergov. Trust – St Paul - \$4,676.00, MNCCC Lockbox - \$8,271.19, Morris Electronics Inc. - \$6,948.68, Pipestone Interiors - \$3,600.00, Regents of the University of Minnesota - \$15,736.20, Southwest Health and Human Services - \$4,815.38. SW Regional Development Comm - \$2,160.00, TE Underground LLC - \$6,500.00, Ziegler Power Systems (CAT) - \$7,246.05 and 70 payments less than \$2,000.00 - \$32,688.43.

Deb Vierhuf, Lincoln County Auditor-Treasurer, requested approval to renew the Cisco Threat Defense Protection License. Motion by Hauswedell, seconded by Nielsen to approve the renewal of the Cisco Threat Defense Protection License in the amount of \$6,646.58 to be paid to Morris Electronics. All voted in favor.

Vierhuf requested approve to purchase the 3-year RSA dual authenticator security. This will increase the county's security against internet threats. Motion by Drietz, seconded by Hauswedell to purchase the 3-year RSA dual authenticator security in the amount of \$23,066.93 to be paid to Morris Electronics. All vote in favor.

Vierhuf requested approval to transfer \$98,117.98 to cover legacy park amounts that are not grant eligible. Motion by VanDeVere, seconded by Hauswedell to approve transferring \$98,117.98 from capital improvement to the parks account to cover legacy park amounts that are not grant eligible. All voted in favor.

Motion by Drietz, seconded by Nielsen to approve voiding check #22121 in the amount of \$35,200.80 issued to DeAngello Brothers and reissue to DeAngello Contracting Services, LLC. All voted in favor.

Motion by VanDeVere, seconded by Nielsen to approve Resolution 41-2023 2024 Commissioner Compensation. All voted in favor.

### **Resolution No. 41-2023 2024 County Commissioner Compensation**

**BE IT RESOLVED**, that the County Commissioner Salary for the year 2024 for Lincoln County, Minnesota, be set at \$18,035.00 per annum, per commissioner, and

**BE IT RESOLVED**, that the Board Chair shall receive an additional \$1,000 per year, and

**BE IT RESOLVED**, that the per diem payment schedule be set at \$75.00 for a Half-day meeting and \$100 for a Full-day (two or more non-consecutive meetings or one meeting lasting all day), for authorized meetings, and

**BE IT FURTHER RESOLVED**, that said per diem payments be authorized when required by law, MSA 375.055 and 375.06, and other applicable statutes, for services by individual county commissioners on any board, committee, or commission of county government including committees of the board, or for the performance of services by individual county commissioners when required by law, and for commissioner's attendance at the following meetings:

18 County Adult Mental Health  
5th District Public Defender  
ACE of SW MN Board  
Affirmative Action Officer  
AMC Committees  
AMC Voting Delegates  
Area II Water  
ARPA  
Audit  
Building/Capital Improvement  
Broad Band Task Force

Lincoln County Board of Appeals  
Lincoln County H R A  
Lincoln County Library Board  
Lincoln SWCD Board Representative  
LSLID  
MCIT  
MN Rural Counties  
Negotiating Committee/Personnel - HIGHWAY -  
COURTHOUSE  
Negotiating Committee/Personnel - SHERIFF  
Nutrition Council

Community Awareness & Emergency Response (CARE)  
 County Council on Aging  
 County Park Board  
 Counties Providing Technology  
 Daytime Activity Center  
 Dead Coon Lake Issues  
 Emergency Communications Board  
 Explore SW Minnesota/Travel SW MN  
 Extension Committee  
 Health/Safety  
 Supporting Hands (SWHHS)  
 Highway Round Table  
 Hwy 68 Coalition  
 Insurance Committee  
 J.C.D #12 Drainage (Lyon)  
 J.C.D. #31 branch 24 Drainage (Lyon)  
 J.C.D. #16 Drainage (Pipestone)  
 Juvenile Detention Center  
 Labor Management  
 LacQuiParle Watershed Advisory  
 LacQuiParle Yellow bank Partnership  
 Land Use/Zoning  
 Law Library  
 LBLID  
 Legacy Park Committee  
 Lincoln Co Enterprise Dev

Missouri River Watershed Policy Committee  
 Plum Creek Library Board  
 Prairieland Economic Development  
 Prime West  
 RCRCA  
 Regional Advisory Board (RAC)  
 Road & Bridge Committee  
 Road Inspection Committee  
 Rural MN Energy Board  
 Solid Waste Recycling Commissioner  
 Southern MN Tourism Assoc. (State/per-capita)  
 Step II Grievance  
 Step III Grievance  
 SW Emergency Med. Services  
 SW Environmental Task Force  
 SW MN PIC Council/SW MN Workforce Development Council  
 SW Regional Development  
 SWMHHS Health  
 SWMHHS Human Services  
 Transit Representative  
 Water Management Task Force(C&VC)  
 United Community Action  
 Western Mental Health  
 Western Mental Health Dev. Selection  
 Wind Power Committee/Meetings  
 Yellow Medicine Watershed Advisory  
 Yellow Medicine One Watershed One Plan

**FURTHER RESOLVED** that the **Federal Rate** be reimbursed to county board members, and county employees, for mileage expenses incurred while using their own vehicles on county business.

**BE IT FURTHER RESOLVED**, that the sum of **\$40.00 per day** be allowed for meal reimbursement,

**BE IT FURTHER RESOLVED**, all expenses (meals, mileage, lodging, per diems), must be submitted within 90 days of the date of the expense to be reimbursable.

**ADOPTED** by majority vote, this 19th day of December, 2023.

ATTEST:

\_\_\_\_\_  
 Corey Sik, 2023 Board Chair

\_\_\_\_\_  
 Deb Vierhuf, County Auditor-Treasurer

Motion by VanDeVere, seconded by Nielsen to approve 2024 Department Head Salaries as per handout. All voted in favor.

Salaries are posted below:

Assessor	\$77,137.00	Highway Engineer	\$111,800.00
Attorney	\$66,126.00	Maintenance Supervisor	\$63,545.00
Auditor-Treasurer	\$87,508.00	Parks Manager	\$65,796.00
EM/Safety	\$64,890.00	Recorder	\$73,358.00
Environmental	\$75,687.00	Sheriff	\$115,500.00

Motion by Nielsen, seconded by Hauswedell to approve the non-union cost of living wage increase at .65, which includes the positions of Financial Accountant, and Confidential Deputy Auditor-Treasurer. All voted in favor.

Discussion of LCEDC was held. Commissioner VanDeVere feels there is a conflict of interest with Vince Robinson being the facilitator of LCEDC and also owning DSI. VanDeVere made a motion to remove Robinson as facilitator on the LCEDC Board due to a conflict of interest. Commissioner Drietz seconded

the motion. Attorney Petersen asked Robinson to explain his relationship with LCEDC. Robinson stated that he does not sit on the LCEDC Board and he does not vote. Robinson acts as a director under a contract through LCEDC, but does not make any financial decisions. The LCEDC Board reports to the Lincoln County Commissioners. The LCEDC is a non-profit organization with their own by-laws and articles of incorporation. Money is requested from the county to fund LCEDC. If the Lincoln County Commissioners feel there is a conflict, they should bring it up to the LCEDC Board. Commissioner Nielsen stated that Robinson presents information, but he has never heard him vote on any of the LCEDC issues. Commissioner VanDeVere feels that Robinson's presence influences the decisions that are made. Robinson stated that the County Commissioners do not have the authority to terminate the contract between LCEDC and Robinson. This would be a decision of the LCEDC Board. The County has authority to decide how much county funding would go to LCEDC. After discussion, the motion was removed.

Motion by VanDeVere, seconded by Nielsen to approve appointing Terry East to the vacant District 2 seat for the LCEDC Board. All voted in favor.

Motion by Drietz, seconded by Hauswedell, to adjourn at 11:49 a.m. All voted in favor.

ATTEST:

(SEAL)

\_\_\_\_\_  
Corey Sik, 2023 Board Chair

\_\_\_\_\_  
Deb Vierhuf, County Auditor-Treasurer