

**LINCOLN COUNTY BOARD OF COMMISSIONERS**  
**January 7, 2014 MEETING MINUTES**

The meeting was called to order at 9:00 a.m. by Board Chair, Joan Jagt, followed by the Pledge of Allegiance. Commissioners present were Joan Jagt, Larry Hansen, Curt Blumeyer and Don Evers. Commissioner Rick Hamer was absent. Also present were Auditor, Kathy Schreurs and Attorney, Glen Petersen. No conflicts of interest were noted.

Chair Jagt asked for nominations for the 2014 Board Chair. Motion by Blumeyer, seconded by Hansen to nominate Don Evers as 2014 Chair. Other nominations were called for three times. There were no other nominations. All (4) voted in favor.

Commissioner Evers then took the Chair position.

Chair Evers asked for nominations for the 2014 Vice-Chair. Motion by Evers, seconded by Blumeyer, to nominate Joan Jagt as 2014 Vice-Chair. Other nominations were called for three times. There were no other nominations. All (4) voted in favor.

Motion by Jagt, seconded by Hansen, to approve consent agenda items which included:

- Minutes from December 17, 2013
- January 7, 2013 agenda

All (4) voted in favor. Motion carried.

Motion by Jagt, seconded by Hansen, to approve Resolution No. 01-2014 (Set 2014 Mileage Rate and Meal Reimbursement). All (4) voted in favor.

**Resolution No. 01-2014**  
**2014 Lincoln County Mileage and Meal Reimbursements**

**BE IT RESOLVED**, that the **Federal Rate** be reimbursed to county board members, and county employees, for mileage expenses incurred while using their own vehicles on county business.

**BE IT FURTHER RESOLVED**, that the sum of **\$30.00 per day** be allowed for meal reimbursement, providing receipts and/or reimbursement forms are submitted with request for payment.

**ADOPTED** by unanimous vote, this 7<sup>th</sup> day of January, 2014.

ATTEST:

\_\_\_\_\_  
Donald Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Motion by Blumeyer, seconded by Jagt, to approve Resolution No. 02-2014 (2014 Setting Times and Dates for Meetings). All (4) voted in favor.

**RESOLUTION 02-2014**  
**Setting Time/Days for 2014 Regular Meetings**  
**(MSA 375.07)**

**BE IT RESOLVED**, that the first and third Tuesdays of each month for the year 2014, be set as the official days for regular meetings of the Lincoln County Board of Commissioners.

**BE IT FURTHER RESOLVED**, that the hours for said meetings be fixed at:  
9:00 a.m. for January 21, 2014, and the months of February 2014, through January 6, 2015, all in accordance with M.S.A. 375.07 with the exception of December 2, 2014 which will be held at 2:00 p.m.

**BE IT FURTHER RESOLVED**, that said county Board meetings be held in the Commissioner's Room of the Courthouse, Ivanhoe, MN, 319 North Rebecca Street, in the City of Ivanhoe, State of Minnesota.

**ADOPTED** by unanimous vote, this 7<sup>th</sup> day of January 2014.

ATTEST:

\_\_\_\_\_  
Donald Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Motion by Hansen, seconded by Jagt, to approve Resolution No. 03-2014 (Pre-Authorized Payments by Auditor Warrants). All (4) voted in favor.

**RESOLUTION No. 03-2014**  
**Pre-Authorized Payments by Auditor's Warrant(s)**

**BE IT RESOLVED**, that the County Auditor be and is hereby authorized to issue her warrant(s), drawn on the proper fund, for the following expenditures:  
All utilities, (water, sewer, electrical, heating fuel, phone, etc.), incidentals, postage, payroll activity, insurance, board approved contracts, monthly lease payments, maintenance contracts, court ordered expenses, permit fees, dues, registrations, employee travel expenses, miscellaneous taxes, tax distributions and refunds, inter fund billings, expenditures subject to finance charges, bank charges, payments to other political subdivisions, lost-duplicate-cancelled warrants of \$1,000.00 or less, motor vehicle registration expenses, employee reimbursement for departmental supplies under \$200.00, and County Attorney and County Sheriff contingency claims.

Said claims to be paid upon proper presentation of claims during the year 2014.

All claims following the last Commissioner meeting of the year until December 31, 2014.

**BE IT RESOLVED**, that the County Auditor is hereby authorized to make fund transfers from time to time to maintain non-deficient fund balances or to issue warrants in payment of obligations of the County.

**ADOPTED** by unanimous vote this 7<sup>th</sup> day of January 2014.

ATTEST:

\_\_\_\_\_  
Donald Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Motion by Blumeyer, seconded by Hansen, to approve Resolution No. 04-2014 (Annual Appropriation to Lincoln SWCD). All (4) voted in favor.

**RESOLUTION No. 04-2014**  
**2014 Soil & Water Conservation District Appropriation/Payments**

**WHEREAS**, the District Board of Supervisors of the Lincoln County Soil & Water Conservation District has submitted a budget and made application to the Board of County Commissioners for aid in meeting expenses for soil and water conservation purposes in Lincoln County, Minnesota, for the year beginning January 1, 2014;

**NOW THEREFORE BE IT RESOLVED** that the County of Lincoln, Minnesota, hereby appropriates the sum of \$115,000.00 for Soil Conservation purposes for the year 2014 beginning January 1, 2014, and ending December 31, 2014, all in accordance with M.S.A 40.07, Subd. 15.

**BE IT FURTHER RESOLVED** that said appropriation be paid as follows:

\$38,333.00 payment on January 24, 2014  
\$38,333.00 payment on June 20, 2014  
\$38,334.00 payment on October 17, 2014

**BE IT FURTHER RESOLVED** that the county auditor is hereby authorized to issue her warrant for said amounts/payments as scheduled above (Revenue Fund/SWCD Account).

**ADOPTED** by unanimous vote this 7<sup>th</sup> day of January, 2014.

ATTEST:

\_\_\_\_\_  
Donald Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Motion by Jagt, seconded by Blumeyer, to approve Resolution No. 05-2014 (Ag Inspector Appointment). All (4) voted in favor.

**RESOLUTION No. 05-2014**  
(Agriculture Inspector Appointment)

**WHEREAS**, provision is made in M.S.A 18.80, Subd. 1, for the appointment of a County Agricultural Inspector.

**NOW THEREFORE BE IT RESOLVED**, that Robert Olsen, Lincoln County Environmental Office, PO Box 66, Ivanhoe, MN 56142 and telephone number is (507)-694-1344, is hereby appointed as Lincoln County's Agricultural Inspector, from January 1, 2014 to December 31, 2014.

**BE IT FURTHER RESOLVED**, that the County Agricultural Inspector and/or his Assistant, may attend the Annual Short Course and other Regional or District Conferences held during the year 2014.

**ADOPTED** by unanimous vote, this 7<sup>th</sup> day of January, 2014.

ATTEST:

\_\_\_\_\_  
Don Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Motion by Hansen, seconded by Jagt, to approve Resolution No. 06-2014 (Designation of Depositories). All (4) voted in favor.

**Resolution # 06 -2014**

The following banks and financial institutions, having submitted to the Board of Commissioners of Lincoln County, proposals to be designated public depositories together with assignments of the securities described in all of the said proposals and assignments:

Wells Fargo  
MBS (Multi Bank Securities)  
FNC (Financial Northeastern Companies)  
Bank of the West  
Canby Co-op Credit Union  
State Bank of Taunton

First Security Bank, Hendricks  
First Security Bank, Canby/Lake Benton Branch

All banks and financial institutions that our brokerage firms deposit in, and the said Board of Commissioners of said County having designated said banks and brokerage firms to act as depositories of the public funds of said County.

BE IT RESOLVED, by the Board of Commissioners of Lincoln County, that the proposals, the securities therein specified and the assignments thereof of each of said institutions be and the same are hereby approved this 7th day of January 2014.

ATTEST:

\_\_\_\_\_  
Donald Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Motion by Jagt, seconded by Blumeyer, to approve 2014 Corporate Bank Authorization with Bank of the West for county banking procedures, signatures and administration. All (4) voted in favor.

Motion by Hansen, seconded by Jagt, to approve Resolution 07-2014 (Setting Minimum Salaries). All (4) voted in favor.

Resolution No. 07-2014  
Minimum Salaries  
for Terms Beginning January 6, 2015

BE IT RESOLVED, by the County Board of Lincoln County, Minnesota, that the minimum salaries to be paid the following elected county officials for the term beginning on January 6, 2015, are hereby set as follows, to-wit:

County Auditor	\$6,000	MSA 384.151 (Subd. 1f)
County Treasurer	\$6,000	MSA 385.373 (Subd. 1f)
County Recorder	\$6,000	MSA 386.015 (Subd. 1-2)
County Sheriff	\$6,000	MSA 387.20 (Subd. 1-2)
County Attorney	\$4,000	MSA 388.18 (Subd 1-2)

ADOPTED by unanimous voted, this 7<sup>th</sup> day of January, 2014.

ATTEST:

\_\_\_\_\_  
Donald Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Motion by Jagt, seconded by Hansen to approve \$100 appropriation to each of the Legion/VFW's in the County of Lincoln, and to include the Legion Post of Porter, MN (cemetery decoration) for their services for the year 2014. All voted in favor. Said Auditor Warrant(s) to be issued upon receipt of a verified claim form. This being in accordance with M.S.A. 375.34 and 375.35 procedures. All (4) voted in favor.

Motion by Blumeyer, seconded by Hansen, to appropriate \$300.00 to each organization in the County of Lincoln that operates an aeration system on a county lake. These organizations include the following:

- Lake Hendricks Improvement Association
- The Shaokatan Sportmans Club
- The Tyler Rod & Gun Club
- The Lake Benton Sportsmans Club
- The Arco Sportsmans Club

All voted in favor. The county auditor was authorized to issue her warrant(s) to each organization for the operating year 2013-2014.

Motion by Jagt, seconded by Blumeyer, to set aside up to 20% of the remaining balance in the county's forfeited tax sale fund for the acquisition and maintenance of county parks or recreational areas as defined in M.S. 398.31 and 398.36 (M.S. 282.08). All (4) voted in favor.

Motion by Blumeyer, seconded by Hansen, to approve 2014 Committee Appointments as follows:  
All (4) voted in favor.

### Lincoln County Commissioner Committee Appointments – 2014

Road Inspection Committee	:	All County Board Members
SW Health & Human Services	:	Blumeyer & Jagt (Alternate Evers)
Health – Blumeyer		
Human Services - Jagt		
Negotiating Committee/Personnel:		Evers & Jagt (Alternate Hamer)
S.W. Regional Development	:	Hansen
County Council on Aging	:	Hansen
ACE of SW MN Board	:	Hansen (Alternate Jagt)
Western Mental Health	:	Hamer (Alternate Jagt)
Lincoln County H.R.A.	:	Evers
Extension Committee	:	Evers & Jagt
County Park Board	:	Evers (Alternate Hamer)
Water Management Task Force(C&VC):		Evers & Jagt
Plum Creek Library Board	:	Evers
Lincoln County Library Board	:	Evers
Solid Waste Recycling Comm.	:	Hansen (Alternate Evers)
Law Library	:	Evers
Daytime Activity Center	:	Jagt
Lincoln County Prom. & Tourism	:	Jagt
Lincoln Co. Enterprise Dev.	:	Hansen (Alternate Hamer)
Lincoln SWCD Board Representative:		Hamer & all Commissioners as alternates
AMC Committees	:	All Commissioners
S.W. MN PIC Council	:	Blumeyer
Wind Power Committee/Mtgs.	:	All Commissioners
Rural MN Energy Board	:	Hansen (Alternate Evers)
Area II Water	:	Blumeyer (Alternate Evers)
RCRCA	:	Blumeyer (Alternate Evers)
Yellow Medicine Watershed Advisory		Blumeyer
LacQuiParle Watershed Advisory:		Blumeyer
J.C.D. #16 Drainage (Pipestone):		Hansen, Evers, Jagt, Hamer
J.C.D. #13 and #31 Drainage (Lyon):		Jagt/Blumeyer (Fenske/Stensrud/Ritter)
Land Use/Zoning	:	All Commissioners
SW Environmental Task Force	:	Evers
Insurance Committee	:	Blumeyer
Health/Safety	:	Hansen (Alternate Jagt)
Building/Capital Improvement	:	Hansen/Blumeyer
Regional Radio Board	:	Blumeyer (Alternate Evers)
Step II Grievance	:	Evers & Jagt
Step III Grievance	:	All Commissioners
Audit	:	Jagt & Blumeyer
Lincoln County Board of Appeals:		All Commissioners
SW Emergency Med. Services	:	Jeanna Sommers (Chris Clarke)
Western Community Action	:	Evers
Western Mental Health Dev. Selection:		Hamer (Alternate Jagt)
Nutrition Council	:	Hansen
5 <sup>th</sup> District Public Defender	:	Blumeyer
Affirmative Action Officer	:	Jagt
Prairieland Economic Development:		Hansen

Juvenile Detention Center : Blumeyer  
 MCIT : All Commissioners per Board Approval  
 LBLID : Sub Committee – Evers & Hansen (Alternate Jagt)  
 Labor Management : Evers (Alternate Jagt)  
 Highway Round Table : All Commissioners  
 Helping Hands (SWHHS) : Blumeyer (Alternate Jagt)  
 Southern Prairie Community Care : Jagt (Alternate Blumeyer)  
 Hwy 68 Coalition : Blumeyer  
 18 County Adult Mental Health Consortium: Jagt (Alternate Blumeyer)

Robert Olsen, Environmental, reported that the Board had approved additional security for expenditures for County Ditch #33 ditch members due to the involvement of the Army Corp of Engineers in the permitting process. Olsen presented a formal resolution for recouping project expenditures. Motion by Jagt, seconded by Hansen, to approve Resolution No. 09-2014 (CD #33 Improvement All (4) voted in favor.

**RESOLUTION NO. 09-2014  
 STATE OF MINNESOTA  
 LINCOLN COUNTY BOARD OF COMMISSIONERS**

The matter of the Petition for Improvement of  
 County Ditch #33

**Resolution of the Board of  
 Commissioners**

At the regular meeting of the Lincoln County Board of Commissioners on December 17, 2013, Commissioner Hansen moved, seconded by Commissioner Evers to forego the requirement of the petitioners of County Ditch #33 Improvement to provide additional security in the amount of \$12,000.00 for the proposed Improvement. The additional \$12,000 expense has occurred due to the involvement of the Army Corp of Engineers in the permitting process. The Board determined that the Petitioners should not be immediately responsible for the additional expense. Rather, that the Drainage Authority will carry the additional \$12,000 expense without requiring the Petitioners to post additional bond.

Based on the prior resolution, at the regular meeting of the Lincoln County Board of Commissioners on January 7, 2014, Commissioner Joan Jagt moved, seconded by Commissioner Larry Hansen to direct the Auditor to carry the additional \$12,000 expense related to Corps of Engineers review and permitting until such time as the Improvement Project is either ordered or dismissed, without requiring the Petitioners to post additional bond for the \$12,000 expense. The Petitioners are not, however, relieved from their obligation to pay all costs should the improvement Project be dismissed. Upon adoption of an Order by the Drainage Authority either ordering the improvement or dismissing the petition, expenses of the project, including the additional \$12,000 expense will be recouped as follows:

If the Improvement Project is ordered, expenses will be reimbursed to Lincoln County as project costs.

If the Petition is dismissed, expenses will be reimbursed from the Petitioners to Lincoln County, including the \$12,000 additional expense.

Approved this 7<sup>th</sup> day of January, 2014.

ATTEST:

\_\_\_\_\_  
 Donald Evers, 2014 Board Chair

\_\_\_\_\_  
 Kathy Schreurs, County Auditor

Motion by Jagt, seconded by Hansen, to approve Resolution No. 10-2014 (Solid Waste Assessment). All (4) voted in favor.

**RESOLUTION No. 10-2014 ADOPTING AND APPROVING  
ENVIRONMENTAL/SOLID WASTE ASSESSMENT**

**WHEREAS**, the County of Lincoln has adopted and established an Environmental/Solid Waste Assessment pursuant to the provisions of Minnesota Statutes 400.01, and,

**WHEREAS**, said assessment provides the that Board of Commissioners shall establish by resolution a rate schedule for Environmental/Solid Waste Assessment to be assessed against various parcels of land within the County, and,

**WHEREAS**, the County Board has duly considered all factors relevant to establishing an Environmental/Solid Waste Assessment, and,

**WHEREAS**, The Board of Commissioners has determined that it is prudent to provide for the collection of costs associated with administering the Environmental and Solid Waste Programs in this County through an Environmental/Solid Waste Assessment.

**NOW THEREFORE, BE IT RESOLVED**, by the Lincoln County Board of Commissioners as follows:

That there is hereby established an Environmental/Solid Waste Assessment in the amount of \$45.00 per parcel with a structure value greater than \$1000.00 and/or \$22.50 per unit/dwelling where a parcel has multi units. Minimum charge set at \$45.00. This assessment is to be applied to payable 2014 property tax statement and years thereafter.

**BE IT FURTHER RESOLVED**, that said schedule will be effective upon the date hereof and shall remain in place until specifically amended by the Board of Commissioners.

**WHEREUPON** the above resolution was adopted at a regular meeting of the Lincoln County Board of Commissioners this 7th day of January, 2014, at Ivanhoe, Minnesota.

ATTEST:

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Donald Evers, 2014 Board Chair

\_\_\_\_\_  
Kathy Schreurs, County Auditor

Dustin Hauschild, Engineer's Assistant, gave the construction/maintenance and paving report.

Motion by Blumeyer, seconded by Jagt, to authorize Hauschild to move ahead with advertising for the hydraulic design of two box culverts in Hansenville Township. All (4) voted in favor.

Hauschild reported at the December 17, 2013 meeting that Mn/DOT will be making flood mitigation work along and adjacent to Trunk Highway No. 14 from 1.5 miles west of T.H. 23 to 1 mile west of T.H. 23 under state Project No. 4201-90. Mn/DOT has asked for approval to Mn/DOT Detour Agreement No. 04586. Motion by Jagt, seconded by Hansen, to approve Resolution No. 08-2014 (Mn/DOT Detour Agreement). All (4) voted in favor.

**LINCOLN COUNTY  
RESOLUTION # 08-2014  
Mn/Dot Detour Agreement No. 04586**

IT IS RESOLVED that Lincoln County enter into Mn/DOT Agreement No. 04586 with the State of Minnesota, Department of Transportation for the following purposes:

To provide for payment by the State to the County for the use and maintenance of County State Aid Highways 7, 8 and 11 as a detour route during the contract construction to be performed upon, along and adjacent to Trunk Highway No. 14 from 1.5 miles west of T.H. 23 to 1 mile west of T.H. 23 under State Project No. 4201-90 (T.H. 14=7).

IT IS FURTHER RESOLVED that the Board Chair and the Engineer are authorized to execute the Agreement and any amendments to the Agreement.

Approved this 7<sup>th</sup> day of January, 2014.

ATTEST:

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Donald Evers, 2014 Board Chair

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Kathy Schreurs, County Auditor

Hauschild reported that the City of Tyler has approved the "Agreement Between Lincoln County and City of Tyler for Shared Salt Shed at Tyler".

Motion by Jagt, seconded by Hansen, to authorize Hauschild to advertise for 2014 construction projects. All (4) voted in favor.

Hauschild reported that the department is researching a sign truck that is currently for sale by McCloud County. McCloud County is selling the truck by sealed bids. Motion by Blumeyer, seconded by Hansen, to authorize Hauschild to submit a bid up to \$25,000.00 for the purchase of a sign truck from McCloud County contingent on physical inspection by Lincoln County employees. All (4) voted in favor.

Hauschild reported that the department is contemplating the purchase of a truck or a blade and they are currently working with CAT/Ziegler. The department is also looking at purchasing survey equipment and a copy machine. Information only.

Hauschild reported that Pipestone County may be interested in sharing an Engineer. Commissioners Jagt and Evers and representatives from the Highway Department will schedule a meeting with Pipestone County representatives.

Drew Hage, Southwest Regional Development Center Development Planner, reported that there is funding available through an Energy Savings Program through the Minnesota Department of Commerce. Hage explained that he will be available to work with the county and cities.

Teresa Schreurs, Lincoln County Enterprise Development, reported that the City of Lake Benton may be eligible as the sponsoring agent for a "Transportation Alternatives" grant for a project identified as "Hole-In-The-Mountain to Lakeside Connection Trail". Information only.

Craig Larson, Maintenance, reported that he has contacted Bisbee Plumbing & Heating regarding repairs to the Courthouse sewer system. More information should be available at a later date.

Committee Reports were given:

Hansen – none  
Blumeyer – AREA II, RCRCA  
Hamer – absent  
Jagt – none  
Evers – SWHHS, HRA

The Board reviewed the Treasurer's Trial Balance and Investments Reports



The Board reviewed the December 2013 Modified Accrual Budget to Actual Report.

Auditor Warrants were presented.

Motion by Jagt, seconded by Hansen, to approve Commissioner Warrants # 07007 – 07046 for the following amounts: Revenue - \$135,640.06, Road & Bridge - \$92,182.19, Ditch - \$864.00, Debt Service - \$205,631.25, 2012 A GO Road Reconstruction - \$43,525.00. LBLID - \$3,920.00. All (4) voted in favor.

The following bills were over \$2,000.00 per M.S. 375.12: Assoc of MN Counties - \$5,429.00, Bond Trust - \$205,631.25, Bond Trust \$43,525.00, Caterpillar - \$27,378.52, CPUI - \$4,980.14, DLT - \$8,528.97, Kirkvold Oil - \$2,080.74, Lyon County - \$3,719.50, MCIT - \$159,491, SW Sanitation - \$2,145.18, WM - \$7,094.29 and 27 payments less than \$2,000.00 - \$11,758.91.

Motion by Jagt, seconded by Hansen, to approve audit contract with Clifton Larson Allen to perform the 2013 Audit. All (4) voted in favor.

Motion by Jagt, seconded by Hansen, to approve amendment to the purchase agreement for the 420 W. Rotherwood, Ivanhoe, MN property and to extend closing date to on or before March 31, 2014 and that the buyers shall agree to pro-rate property taxes to the date of closing.

Auditor Schreurs reported that the federal mileage rate for 2014 is \$.56

Motion by Jagt, seconded by Blumeyer, to adjourn at 12:45 p.m. All (4) voted in favor.

Attest:

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Donald Evers, 2014 Board Chair

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Kathy Schreurs, Auditor