

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

September 16, 2008
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Joan Jagt, followed by the Pledge of Allegiance. Commissioners present were Joan Jagt, D. D. Sagmoe, Larry Hansen, James Johansen and Curtis Blumeyer. Also present were Auditor, Kathy Schreurs and County Attorney, Glen Petersen and Financial Accountant, Chuck DeBates.

Motion by Blumeyer, seconded by Hansen, to approve the minutes from the September 2, 2008 Commissioner meeting. All voted in favor.

Motion by Sagmoe, seconded by Johansen, to approve agenda items. All voted in favor.

Jeff Nelson, Baldrige & Nelson Architects, reported that bids were opened on Thursday, September 11, 2008 at 2:00 p.m. for the replacement of the courthouse windows. Bidders also submitted a voluntary deduct to use mixed grain rather than closed grain douglas fir. Alternate #1 is the additional cost for windows in the basement maintenance room. Nelson recommended that the Board accept the bid from Doom & Cuypers Construction. The following bids were received:

<u>Bidder</u>	<u>Base Bid</u>	<u>Volun. Deduct</u>	<u>Alt #1</u>
Doom & Cuypers Construction	\$315,489.00	\$26,308.00	\$10,860.00
KHC	\$579,000.00		\$37,000.00
Clark Drew Construction	\$433,807.00	\$26,000.00	\$15,735.00
Jans Corporation	\$335,300.00	\$27,500.00	\$ 8,900.00

Motion by Hansen, seconded by Blumeyer, to accept low base bid from Doom and Cuyers Construction of \$315,489.00 for closed grain douglas fir windows and installation per specifications and to accept bid of \$10,860.00 for alternate #1 for the replacement of windows in the courthouse basement maintenance room. All voted in favor.

Cris Gilb, Lincoln Lyon Murray Pipestone Public Health, reported that she is currently the Acting Director of LLMP Public Health. Gilb reported that there is currently one full time and one part time nurse working in the Ivanhoe office. Gilb reported that over the next five years, LLMP Public Health Services will be reviewing the six areas of Public Health responsibility. Gilb asked the Commissioners to complete a survey that will help identify areas of community concern.

Lee Amundson, County Engineer, reported:

- on the progress of 2008 construction and maintenance projects
- continuing to work on design plans CSAH 12, will send completed plans to Mn/DOT for approval. Bids to be let in early 2009.
- Reported MCIT will sunset the Department of Transportation Drug and Alcohol Testing Program on December 31, 2008
- still working to settle penalty issue with Rupp Construction 2007 gravel crushing
- annual striping to be applied to approximately 80 miles of county roads at a cost of \$25,000 to \$26,000
- possibility to purchase gravel from pit near Astoria, South Dakota
- considered advertising for the purchase of a used dozer
- set Fall Road Tour for October 14, 2008 with alternative date of October 22, 2008.

Amundson requested approval of Agreement for Roadway Exchange between Lincoln County and Lake Benton Township. The Agreement states that Lake Benton Township has requested and Lincoln County has consented to exchange the following roadway jurisdictions:

Lincoln County shall assume jurisdiction over that part of 190th Avenue, commencing at the Southwest Corner of the Southwest Quarter (SW ¼) of Section 28, Township 109 North Range 45W and continuing to the Northwest corner of the Northwest Quarter (NW ¼) of said Section and Township which shall henceforth be designated as County Road 118.

Lincoln County shall revoke to Lake Benton Township the following County Road:
County Road 117 from Southwest corner of the Southwest Quarter (SW ¼) of Section 28, Township 109 North Range 45W and continuing to the Southeast Corner of the Southeast Quarter (SE ¼) of said Section and Township.

Motion by Johansen, seconded by Hansen to approve Agreement for Roadway Exchange between Lincoln County and Lake Benton Township and to authorize Chair Jagt and Auditor Schreurs to sign said Agreement. All voted in favor.

Motion by Johansen, seconded by Sagmoe, to approve Resolution No. 29-2008 (Revoke CR 117). All voted in favor.

**Resolution 29-2008
Revoking County Roads**

WHEREAS, It appears to the County Board of the County of Lincoln that the road hereinafter described should be revoked as a County Road under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Lincoln that the road described as follows, to-wit:

County Road No. 117; from County Road 117 (110 th Street/190 th Avenue intersection) to County Road 108, 1.0 miles, more or less

Be, and hereby is established, located, and designated a County Road of said county.

ADOPTED September 16, 2008.

ATTEST: (SEAL)

Joan Jagt, 2008 Board Chair

Kathy Schreurs, County Auditor

Motion by Blumeyer, seconded by Johansen, to approve Resolution No. 30-2008 (Establishing County Road 118). All voted in favor.

**Resolution 30-2008
Establishing County Roads**

WHEREAS, It appears to the County Board of the County of Lincoln that the road hereinafter described should be designated as a County Road under the provisions of Minnesota Law.

NOW, THEREFORE, BE IT RESOLVED, by the County Board of the County of Lincoln that the road described as follows, to-wit:

County Road No. 118; from County Road 117 (110 the Street/190 th Avenue intersection) to CSAH 9, 1.0 miles, more or less

Be, and hereby is established, located, and designated a County Road of said county.

ADOPTED September 16, 2008.

ATTEST: (SEAL)

Joan Jagt, 2008 Board Chair

Kathy Schreurs, County Auditor

Amundson reported that the current overhead rate charged for products and services to other entities is currently 25%. Amundson requested that the overhead rate be increased to 30%. Motion by Hansen, seconded by Sagmoe, to increase overhead rate to 30%. Commissioners Hansen, Sagmoe, and Jagt voted in favor. Commissioners Johansen and Blumeyer voted in opposition. Motion carried by majority vote.

Sealed bids were opened at 10:30 a.m. for the sale of a John Deere 2955 2WD tractor with side and rear Tiger Mowers and the sale of Gilson PS-3 Porta Screen with trays for aggregate testing. There was only one bid received for each item.

Motion by Sagmoe, seconded by Hansen to accept bid of \$451.00 from Tom Sterzinger for Gilson PS-3 Porta Screen with trays for aggregate testing. All voted in favor.

Motion by Johansen, seconded by Blumeyer, to accept bid of \$22,501.00 from Custer County, South Dakota for the purchase of John Deere 2955 2WD tractor. All voted in favor.

Robert Olsen, Environmental Administrator, reported that a Public Hearing was held on September 10, 2008 to review and comment on the proposed revisions to the Lincoln County Comprehensive Development Ordinance and the Comprehensive Land Use Plan.

Olsen reported that repairs to County Ditch #37 with regards to the Hwy 75 crossing has been completed and that placing a liner in the Highway #19 crossing is being considered. Mn/DOT will be contacted to help with the repairs.

Olsen reported that his office has studied several options for cleaning Judicial Ditch 19 in Marble Township. Estimated cost of \$14,000 to \$15,000 to clean two portions of the ditch. Following discussion, the motion was made by Hansen, seconded by Sagmoe, to clean the main stem (approximately 2,200 feet) of Judicial Ditch 19 to County Highway 19. All voted in favor.

Motion by Hansen, seconded by Johansen, to clean upper portion (approximately 6,000 feet) of Judicial Ditch 19 in Marble Township. All voted in favor.

Olsen reported that the rural garbage dumpsters and commercial recycling has seen large increases in usage. Olsen reported that garbage haulers will start picking up garbage from the rural garbage sites once a week. They are currently being emptied every two weeks.

Olsen reported that repairs to the Lake Stay Dam continues, with a completion expected by September 19, 2008.

Olsen reported that the GIS work on city projects has been completed. Olsen plans to meet with the City Administrators/Clerks on September 24, 2008

Olsen reported that Lincoln County had received a refund of \$5,289.00 from Waste to Energy Joint Powers.

Commissioner committee reports and correspondence were reviewed.

Auditor Warrants were presented.

Motion by Sagmoe, seconded by Hansen, to approve the following Commissioner Warrants #5353 – 5419 for the following amounts: Revenue - \$85,120.96, Ditch - \$6,441.40, and Road & Bridge - \$39,945.32. All voted in favor.

The Board recessed at 12:00 p.m.

The Board reconvened at 1:00 p.m.

Cindy Potz, Yellow Medicine Watershed District Administrator, Dennis Simpson and Paul Goode Attorneys, Mark Paluch, Donald Oerter, John Boulton, and Elmer Possail met with the Lincoln County Board, Robert Olsen, and Glen Petersen regarding Judicial Ditch 19 and proposed Ditch 21 in Lake Stay Township. Landowner, Terry Renkin, has petitioned the Watershed District to construct a lateral ditch to JD 29. Questions are to whether the Watershed District or Lincoln County has responsibility for the ditch, who has authority to act upon the petition and whether this would be a lateral or an extension to JD 29. No action was taken this day.

Jack Vizecky, County Sheriff, reviewed the Sheriff's Department 2009 proposed budget, the Armour White Paper, and the Regional Radio Board.

Chuck DeBates, Financial Accountant, reviewed adjustments to the 2009 Preliminary budget.

Commissioner Sagmoe reported that he had received correspondence from Cara Nielsen, Transit Director, regarding the low usage of transporting patrons to the Hendricks Meal Site once per month for an evening meal. Nielsen reported that she had written a letter to the Hendricks Meal Site stating that Heartland Express would no longer be available to patrons if there were not more than five patrons signed up for transportation, but would be available for special gatherings at Holiday times. Information only.

Commissioner Blumeyer reported that the Lincoln, Lyon, Murray and Pipestone (LLMP) Community Health Board is considering integration with Lincoln, Lyon and Murray County Human Services (LLM HS) for sharing a Director. Commissioner Steve Ritter, Lyon County, has prepared a proposal for consideration. The proposal includes moving forward with LLM HS (under the direction of LLM HS Administrator, Chris Sorensen) in performing a Cost Benefit Analysis. The cost of the analysis will be \$2,600.00 and shall be paid by LLMP PH. Motion by Blumeyer, seconded by Hansen, to authorize Cost Benefit Analysis for sharing a director between Lincoln, Lyon and Murray County Human Services and Lincoln, Lyon Mruuay and Pipestone Community Health. Commissioners Hansen, Blumeyer, Johansen, and Jagt voted in favor. Commissioner Sagmoe voted in opposition. Motion passed by majority vote.

Motion by Sagmoe, seconded by Johansen, to adjourn at 2:35 p.m. All voted in favor.

ATTEST: (SEAL)

Joan Jagt, 2008 Board Chair

Kathy Schreurs, County Auditor