

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

November 4, 2008
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by Board Chair, Joan Jagt, followed by the Pledge of Allegiance. Commissioners present were Joan Jagt, D. D. Sagmoe, Larry Hansen, James Johansen and Curtis Blumeyer. Also present were Auditor, Kathy Schreurs, County Attorney, Glen Petersen, and Financial Accountant Chuck DeBates.

Motion by Blumeyer, seconded by Sagmoe, to approve the minutes from the October 21, 2008 Commissioner meeting. All voted in favor.

Motion by Johansen, seconded by Hansen, to approve agenda items. All voted in favor.

Pauline VanOverbeke, Lincoln County SWCD, presented a resolution to amend the local Water Management Plan (5 year plan update). Motion by Blumeyer, seconded by Hansen, to approve Resolution No. 31-2008 (Amended Water Management Plan). All voted in favor.

Resolution No. 31-2008

Resolution to Amend the Lincoln County Comprehensive Local Water Management Plan

WHEREAS, Minnesota Statutes, Chapter 103B.301, Comprehensive Local Water Management Act, authorizes Minnesota Counties to develop and implement a comprehensive local water management plan, and

WHEREAS, Lincoln County currently has a state approved local water management plan that covers the years of September 2004 through August 2014, and

WHEREAS, this local water management plan contains a Five-Year Focus Plan for implementation, which covers the years of September 2004 through August 2009, and

WHEREAS, the state's Findings of Fact, Conclusion and Order approving the Lincoln County's local water management plan specifies that the Five-Year Focus Plan will be required to be updated by August 2009, and

WHEREAS, Lincoln County has determined that the updated Five-Year Focus Plan and continued implementation of a local water management plan will help promote the health and welfare of the citizens of Lincoln County, and

NOW, THEREFORE, BE IT RESOLVED, that the Lincoln County Board of Commissioners resolve to amend its current local water management plan by providing for the required update of the Five-Year Focus Plan.

BE IT FURTHER RESOLVED, that Lincoln County will coordinate its planning efforts with all local units of government within the county, and the state review agencies.

BE IT FURTHER RESOLVED, that the Lincoln County Board of Commissioners delegates the Lincoln County Water Management Task Force with the responsibility of amending the plan pursuant to M.S. 103B.301 and shall report to the County Board on a periodic basis.

ATTEST: (SEAL)

Joan Jagt, 2008 Board Chair

Kathy Schreurs, County Auditor

Roseanne Lasnetski, RSVP Coordinator, gave an update on what is happening with RSVP. Volunteers over 55 years of age must be treated as employees for liability insurance purposes. If

they are signed up for RSVP, they are covered by RSVP liability insurance. Lasnetski reported that she is now certified as a trainer for RSVP Volunteer Coordinators. Lasnetski also reported that as a result of Second Harvest Program last month, about 1,000 people were provided with food and household products. Also reported was that Senior Fest to be held on November 14, 2008 at the Adult Community Center in Marshall, MN.

Cara Nielsen, Transportation Coordinator, presented Owen Blegen's resignation as driver for the Lincoln Heartland Express, effective January 2, 2009. Motion by Sagmoe, seconded by Hansen, to accept Mr. Blegen's resignation. All voted in favor. Nielsen requested authorization to advertise for his replacement. Motion by Hansen, seconded by Blumeyer to authorize advertising and hiring a full-time Heartland Express transit driver. All voted in favor. Nielsen also informed the Board of a bus fare increase to take effect on January 1, 2009.

Lee Amundson, County Engineer, reported:

- On the progress of 2008 construction and maintenance projects.
- Public Hearing for Lake Benton Township Road Exchange for November 18, 2008 at 10:30 a.m. in the Courthouse Commissioner Room, Ivanhoe, MN.
- Reviewed an ADA article with the new regulations. Amundson stated that we should be compliant with no changes needed.
- Discussed the purchase/lease of a new dozer. Information from Zeigler is a low hours (170) used machine at a cost of \$210,000, or one with about 3,100 hours for about \$150,000.00. The Highway Department is currently renting a dozer at a monthly cost of \$5,000.00. Amundson estimates that the County would put about 400-500 hours a year on a dozer. The Board requested that Amundson come back at a future meeting with detailed information.
- Discussed the possible uses of the old Arco school property. Amundson stated that he had contacted the Pipestone County Engineer, who has asbestos training, to check the school. Discussion only.
- That there is a difference in opinion as to where the property line is between Hole In The Mountain Equipment and Highway Property in the City of Lake Benton.

Robert Olsen, Environmental Officer,

- Reported that three words were added to the Comprehensive Plan and Ordinance Summary. The sentence with "95% performance standards" was changed to read "95% odor annoyance free performance standards". After the wording change, the motion by Sagmoe, seconded by Blumeyer, to publish the Summary of Lincoln County Comprehensive Ordinance No. 40. All voted in favor.
- Presented information on having the Official County Zoning maps, Ditch maps, and cities GIS Hard copy being stored in cabinets. Olsen quoted a price of about \$725.00 for a single five-drawer cabinet or \$1,631.12 for two 5-drawer cabinets (includes roller base). Olsen suggested using the refund (\$5,200.00) from the Joint Powers Waste to Energy Committee to pay for the cabinets. The Joint Powers to Energy has been dissolved and the funds returned to the Counties involved. No action was taken.
- Reported that he has applied for a BWSR Challenge Grant in the amount of \$25,000.00, which the County would have to match with \$5,000.00 in cash and \$20,000.00 in in-kind. Information only.
- Presented the 2009 Proposed Ditch Assessments, and requested a Public Hearing before the Truth In Taxation meeting in December. Olsen explained the proposed assessments for 2009 (\$89,500.00), with special emphasis on JD19 and JD29. After discussion, motion by Hansen, seconded by Johansen, to approve the publishing of the proposed 2009 Ditch Assessments. All voted in favor.
- Discussed repairs needed to JD22 at an estimated cost of \$15,000.00. This would replace 2,600 feet of 12" tile, with the work to be done in 2009. Motion by Sagmoe, seconded by Hansen, to approve the repairs to JD22. All voted in favor.
- Reported on JD19. It has been half cleaned, and the remaining 11,000 feet need to be cleaned at an estimated cost of \$18,000.00. Olsen also proposed that the County purchase a one-rod easement on one side of the ditch at an approximate cost of \$22,000.00. The repairs would require a hearing. Motion by Johansen, seconded by Blumeyer, to notice all of the affected persons, and set a Public Hearing for December 4,

2008, at 2:00 P.m., which is on the regularly scheduled meeting date of the Board. All voted in favor.

- Reported on needed repairs on CD35 (Tom Barber's property). There is 200 feet of 15" tile that needs to be replaced, at an estimated cost of \$2,000.00. Motion by Sagmoe, seconded by Johansen, to approve the repairs to CD35. All voted in favor.
- Discussed recording the Ditch systems with the Records Office as a means of acquiring buffer easements on older ditches. Discussion only.
- Reported that the Cities of Ivanhoe and Tyler have had their GIS information completed, and that Emma Volz is working on Hendricks and Arco. Lake Benton is still in the planning stage.

Auditor Warrants were presented.

Motion by Sagmoe, seconded by Hansen, to approve the following Commissioner Warrants #5859 – 5923 for the following amounts: Revenue - \$66,399.95, Ditch - \$5,879.56, Joint Powers Solid Waste – \$228.67, LBLID - \$191.21 and Road & Bridge – \$53,498.84. All voted in favor.

Commissioner committee reports and correspondence were reviewed:

Blumeyer – Regional Radio Board, Wind Turbines

Hansen was appointed by the Board as an alternate on the Regional Radio Board to attend the meetings when Blumeyer is unavailable

Hansen – Health & Safety, Hazardous Mitigation

Sagmoe – Western Mental Health

Motion by Johansen, seconded by Sagmoe, to appoint Joan Jagt as MCIT Delegate, with Kathy Schreurs as the alternate. All voted in favor.

Motion by Blumeyer, seconded by Hansen, to appoint Commissioners Jagt, Blumeyer, Hansen, and Kathy Schreurs, Lee Amundson, Robert Olsen, and Mark Leibfried as AMC Delegates. All voted in favor.

Auditor Schreurs reported that BC/BS has indicated that they will reduce the prescription drug benefit from 100days to 90 days. The issue may need to be addressed in contract negotiations. Information only

Flu Shots will be given on November 12, 2008 from noon until 2:00 p.m. in the Commissioners Room.

The Board recessed at 12:00 for lunch.

The Board reconvened at 1:00.

Chris Sorensen, from LLMHS & Public Health gave a presentation on the Cost/Benefit Analysis of combining LLMHS and Public Health Administration. Information only.

Daryl Schlapkohl, Parks Manager, gave a report on the revenues from 1979 through September 2008. He also presented a summary of the 2008 camping season and proposed rate increases for 2009. There was discussion on the development of the new addition to Norwegian Creek County Park campground. The Board requested that Daryl come back with a plan (drawing/sketch) of what the campground will look like, so they have an idea of the layout of the campground. Daryl reported that all of the new sites will be 2,600 square feet, as mandated by State law. This will allow for 90-110 sites. A conditional use hearing will be needed before any work can begin. Daryl will work on getting the necessary paperwork completed through the Environmental Office.

Bruce Nielsen, Acting County Assessor, reported that he has talked to the State Board of Assessors about the timeline for finding out if/when his narrative is accepted. He must submit the narrative and have it approved before he can take the oral exam, which is scheduled for December 2, 2008. If his narrative is not accepted, it would be the end of January or February

2009 before he could take the exam again. The Department of Revenue will be in the Assessor's office on November 6, 2008. Nielsen also reported that Lincoln County must have an employee certified in tax calculation. Nielsen is currently certified, but his certification will expire on December 31, 2008.

Chuck DeBates, Financial Accountant, reviewed the Year-To-Date Expenditures (through October 31) report with the Board. There were several questions asked and discussed on various Budget items and Departments. The Board will review the report again in December. Discussion only.

The negotiating committee discussed Union Contract Negotiations.

The first regular December Board meeting is scheduled for Thursday, December 4, 2008, at 2:00 p.m. The first item on the agenda will be the hearing on JD19. The Truth-In-Taxation hearing is scheduled for 6:00 p.m. on that same day, December 4, 2008.

Motion by Johansen, seconded by Sagmoe, to adjourn at 3:15 p.m. All voted in favor.

ATTEST: (SEAL)

Joan Jagt, 2008 Board Chair

Kathy Schreurs, County Auditor