

**LINCOLN COUNTY BOARD OF COMMISSIONERS
MEETING MINUTES**

April 15, 2008
Courthouse Commissioner Room
Ivanhoe, MN 56142

The meeting was called to order at 9:00 a.m. by the Board Chair, Joan Jagt, followed by the Pledge of Allegiance. Commissioners present were Larry Hansen, D. D. Sagmoe, Joan Jagt, James Johansen, and Curtis Blumeyer. Also present were County Auditor Kathy Schreurs and County Attorney Glen Petersen.

Motion by Hansen, seconded by Blumeyer, to approve the minutes from the April 1, 2008 Commissioner meeting. All voted in favor.

Motion by Sagmoe, seconded by Johansen, to approve agenda items. All voted in favor.

Motion by Blumeyer, seconded by Hansen, to appoint Donald Oerter to serve as Yellow Medicine Watershed Representative to the Lincoln County Water Management Task Force. All voted in favor.

Gail Sater, Minnesota Counties Insurance Trust (MCIT), gave an overview of Lincoln County's workman's compensation experience History and property/casualty claims. The report showed that Lincoln County had 15 property/casualty claims from 2003 – 2007.

John Shepard, Southwest Regional Development, reported that the Regional Development Center is working with Federal Emergency Management (FEMA) and the Department of Homeland Security on mitigation programs. Local jurisdictions are required by Federal law to have a FEMA-approved hazard mitigation plan in order to receive grant funding. Motion by Sagmoe, seconded by Hansen, to approve Resolution No. 15-2008 (All-Hazard Mitigation Plan Development). All voted in favor.

**LINCOLN COUNTY BOARD OF COMMISSIONERS
RESOLUTION # 15-2008**

WHEREAS, the **Southwest Regional Development Commission and Lincoln County Emergency Management** are developing an All-Hazard Mitigation Plan that will satisfy the requirements of the Disaster Mitigation Act of 2000 and 44CFR 201.6. The plan will identify, analyze, and prioritize significant disasters that may impact our county. The plan will also outline mitigation strategies to effectively lessen the impacts of those disasters; and

WHEREAS, local units of government that wish to receive funding for hazard mitigation projects from the Hazard Mitigation and Pre-Disaster Mitigation Grant Programs will be required (by the Federal Emergency Management Agency) to create or participate in the creation of an approved local hazard mitigation plan satisfying the requirements of the Disaster Mitigation Act of 2000; and

WHEREAS, the **Southwest Regional Development Commission and Lincoln County Emergency Management** will develop a plan that reflects the needs and concerns of the community and the local units of government within the county. In addition, mitigation strategies may need to be implemented at the local level or with cooperation from the local government. To achieve these objectives, local input is an essential element of the planning process;

NOW, THEREFORE, BE IT RESOLVED that the Lincoln County Board of Commissioners will support the County's efforts in developing the All-Hazard Mitigation Plan. The Lincoln County

Board of Commissioners will participate in the hazard mitigation planning process by doing the following:

- Allow County staff to participate in plan development and present the draft plan at a Board meeting;
- Provide comments and suggestions on the draft plan to ensure that the plan reflects the needs of the County;
- And consider adopting by resolution the final approved All-Hazard Mitigation Plan.

Approved and adopted this 15th day of April, 2008.

Attest:

Joan Jagt, 2008 Board Chair

Kathy Schreurs, Auditor

Motion by Sagmoe, seconded by Blumeyer, to approve 2008 Emergency Management Program Grant Application and acceptance of \$11,629.00. All voted in favor.

Motion by Johansen, seconded by Sagmoe, to approve Resolution No. 14-2008 (Final Payment). All voted in favor.

RESOLUTION 14 – 2008

WHEREAS, the construction of the following Bituminous Surfacing and Aggregate Shouldering projects; SAP 41-605-22 & 41-615-21, has in all things been completed by Central Specialties Inc., the final contract costs being \$901,376.77, and the County Board being fully advised in the premises.

NOW THEN, BE IT RESOLVED that we do hereby accept said completed project for and in behalf of the County of Lincoln and authorize final payment as specified in said final estimate.

ADOPTED by unanimous vote this 15th day of April 2008.

Attest:

Joan Jagt, 2008 Board Chair

Kathy Schreurs, Auditor

Motion by Blumeyer, seconded by Hansen, to approve Resolution No. 16-2008 (Municipal Fund Transfer). All voted in favor.

LINCOLN COUNTY
TRANSFER OF EXCESS MUNICIPAL FUNDS TO REGULAR FUNDS
RESOLUTION 16 – 2008

COUNTY OF LINCOLN

WHEREAS, Minnesota Statute 162.08, Subd 4 (3d), provides that accumulated balances in excess of two years of municipal account apportionments may be spent on projects located outside of municipalities under 5000 population when approved solely by resolution of the county board.

NOW, THEREFORE, BE IT RESOLVED, that the Commissioner of Transportation transfer \$78,066.40 (all funds) in excess of two years apportionment into the Regular Construction Account.

Adopted by Majority Vote on this 15th day of April 2008.

Attest:

Joan Jagt, 2008 Board Chair

Kathy Schreurs, Auditor

Lee Amundson, County Engineer, requested authorization to sell, trade or dispose of surplus equipment. Motion by Sagmoe, seconded by Blumeyer, to sell, trade or dispose of tandem truck (unit 22), tractor and mower (unit 47) and aggregate shaker for gradations. All voted in favor.

Amundson presented the 2007 Lincoln County Highway Department Annual Report for review.

Amundson reported that he had received a request for additional speed zone signage on CSAH 17 at the Hendricks Golf Course. The Highway Department is looking at options.

Don Scholten, Highway Maintenance Foreman, reported that he has been soliciting quotes for the purchase of a semi tractor. Motion by Blumeyer, seconded by Johansen, to authorize purchase of a semi tractor with a wet kit not to exceed \$30,000.00. All voted in favor.

Amundson and Scholten, reported that a very heavy snow fall and high winds occurred April 10 – 13, 2008 which was difficult to plow and required additional work hours for county highway employees.

Amundson reported that Daniel Blanchette has been hired as the motor grader operator for the Lake Benton area.

At 11:00 a.m. sealed proposals were opened for the rental of agricultural land for 2008. Only one proposal was received, which was from Weber Farms for \$1,000.00. Motion by Blumeyer, seconded by Hansen, to accept \$1,000.00 for the rental of approximately 20 acres of agricultural land located in E1/2SE1/4 of Section 33 in Diamond Lake Township for 2008. All voted in favor.

Motion by Blumeyer, seconded by Hansen, to approve purchase agreement between Lincoln County and Weber Farms, Inc. for 12.55 acres more or less in Section 34 of Diamond Lake Township. Total purchase price of \$227,000.00. Earnest money of \$5,000.00 to be paid to Glen Petersen Trust Account and authorize Chair Jagt to sign said agreement. All voted in favor.

Motion by Hansen, seconded by Johansen, to authorize Lincoln County Attorney to advertise for the sale of approximately 20 acres located in Section 33 of Diamond Lake Township subject to parcel survey and minimum bid of \$77,000.00. All voted in favor.

Daryl Schlapkohl, Parks Manager, reviewed quotes that he had received for building a 20' X 28" bathroom/shower facility at Picnic Point Park. Motion by Sagmoe, seconded by Blumeyer, to approve the following quotes for bathroom/shower facility:

Allen Trigg Construction	General Contractor	\$19,700.00
Trigg-Willert Construction	Concrete Floor	2,217.14
Thomas Plumbing	Plumbing	6,900.00
Thomas Electric	Electrical	3,320.00
Dan Baker	Septic System Supplies	2,423.00

All voted in favor.

Schlapkohl reported that he had met with Gail Sater, MCIT, and Mike Hauswedell and Lori Hart, on April 14, 2008 regarding liability issues for sponsoring horse gaming events during Saddle Horse Holiday in Lake Benton. The Dakota-Minnesota Saddle Horse Committee will check with the City of Lake Benton regarding insurance issues.

Cindy Potz, Don Oerter, and Richard Jelen, Yellow Medicine Watershed District, presented the 2007 Auditor's Report and the 2007 Annual Report. Also reported was that Cindy Potz has been hired as the new Administrator for the Yellow Medicine Watershed District following the resignation of Terry Renken.

The Board recessed at 12:00 p.m.

The Board reconvened at 1:00 p.m. with all members present.

Jeff Nelson, Baldrige & Nelson Architects and Robert Everson, Mechanical Engineer, met with the Board to discuss replacing Courthouse windows, heating, and cooling. Motion by Hansen, seconded by Sagmoe, to hire Baldrige & Nelson to prepare proposal and estimated costs for replacement of windows and air conditioning for the Courthouse at a cost not to exceed \$4,000.00 to be paid out of Capital Improvement Account. All voted in favor.

Bruce Nielsen reported that Pictometry had contacted him about doing aerial photos of Lincoln County. Emma Volz, GIS Technician, presented a comparison of the information we currently have with the information that Pictometry could provide. No action was taken.

The Board reviewed a request for payment from Sterzinger Construction for materials for the Lake Stay Dam Repair Project. Discussion of the request was continued to the May 6, 2008 Board meeting.

Courthouse work schedules were discussed with various department heads. No action was taken.

Auditor Schreurs reported that Tim Fryer had overpaid solid waste assessments of \$324.00. A request for abatement has been received. Motion by Blumeyer, seconded by Sagmoe, to abate solid waste assessment of \$324.00 for 2005, 2006 and 2007. All voted in favor.

Auditor Schreurs reported that a request for abatement of \$1,090.88 for taxes payable 2007 from Donald Sandberg had been received. Sandberg stated that health reasons had prevented him from paying the taxes in a timely manner. Following consideration, the motion was made by Blumeyer, seconded by Johansen to deny request for abatement from Donald Sandberg. All voted in favor.

Auditor Warrants were presented.

Motion by Sagmoe, seconded by Johansen, to approve the following Commissioner Warrants #4100 - 4205: Revenue - \$52,990.921, Ditch - \$1,747.92 and Road & Bridge - \$18,189.43. All voted in favor.

Motion by Blumeyer, seconded by Hansen, to approve auditor warrant to Glen Petersen Trust for \$5,000.00. All voted in favor.

Motion by Sagmoe, seconded by Hansen, to cancel warrant #3427 to AMEN for \$100.00. All voted in favor.

Motion by Hansen, seconded by Sagmoe, to approve letters of support to RTR Public School and Hendricks Public School to apply for a grant for a geothermal energy study of the buildings in their districts. All voted in favor.

Motion by Sagmoe, seconded by Johansen to appoint Ann Svendsen to the Human Services Agency Board. All voted in favor.

Commissioner Jagt reported that she had received approval from the Department of Revenue for a 90-day extension of the Lincoln County Assessor's position. Certified Assessor to be in place July 1, 2008.

Motion by Blumeyer, seconded by Sagmoe, to approve changes to Personnel Policy 111.7, 113, 115, and 118.1. All voted in favor.

Motion by Johansen, seconded by Sagmoe, to adjourn at 3:30 p.m. All voted in favor.

Attest:

Joan Jagt, 2008 Board Chair

Kathy Schreurs, Auditor